

Centre Records Policy

Version control

Date Approved	Changes/Reason for Change	Date Published
	First Version	
	Version 3 – minor changes, allow elect records for events longer than 400m with elec start and manual finish	

Introduction

This document describes the policy for Records of Best Performance and Breaking Records at Collingwood Little Athletics Centre. This policy has been approved by the Collingwood Little Athletics Centre Committee.

For the purposes of this policy:

- A better or equal result means:
 - In respect of track events, a faster or equal time;
 - In respect of field events except high jump, a longer or equal distance; and
 - In respect of high jump, a greater or equal height.
- In respect of Events:
 - Each of the events scheduled and conducted for each age group and gender at CLAC Track and Field Competition is a separate Event;
 - Where a number of heats is held for the one age group and gender on the same day, all the heats combined are the one event;
 - For Track events, where an event consists of heats and finals, the heats and finals together are the one event.
 - For Field events, where the competition consists on multiple 'rounds' or progression to a subsequent rounds, all the rounds together constitute the one event
 - For Multievent competitions, each of the individual disciplines as well as the overall multi event competition are separate events.

Centre Records

- A "Centre Record" is the best performance for each event in each age group, and can only be recorded at:
 - a programmed Collingwood Little Athletics Centre (CLAC) Track & Field competition;
 - CLAC Open Day;

- CLAC Multi Event Day (but only in respect of the overall points for the day, not the individual disciplines);
 - Little Athletics Victoria (LAVic) Region and State Track & Field Championships;
 - Australian Little Athletics Championships (ALAC);
 - LAVic State Multi-event Championships; and
 - Other events run by either CLAC, LA Vic, Athletic Australia or EMR that is approved by the CLAC Committee as a competition for which CLAC records may be equalled or broken.
- Centre Records are not recorded nor maintained for Cross Country performances.
 - Records for track events are identified as ‘manually timed records’ and ‘electronically timed records’. Separate ‘manually timed records’ and ‘electronically timed records’ will be maintained unless the ‘electronically timed record’ surpasses the ‘manually timed record’.
 - From the start of the 2014/15 Track and Field system, for all track events, no records can be broken, including manually timed records, where an event is classified as manually timed as detailed in this policy.
 - For all events, records are not valid until final confirmation by the CLAC Competition Manager and approval by the CLAC Committee.
 - The CLAC Committee may approve a record where, although not fully compliant with this policy, the Committee is satisfied that the Record has been accurately measured.
 - When a record is approved by the CLAC Committee, the record will apply from the time the record was achieved, not from the time of approval.
 - Disputes regarding ‘records’ should be made in writing and addressed to the CLAC Committee for discussion and resolution.

Timing of Track Events

- There are two factors considered when determining if a race is ‘manually timed’ or ‘electronically timed’:
 - The process used to start the timer at the start of the race (the Starting Process); and
 - The process used to stop the timer at the end of the race (the Finishing Process).
- For races of distance 400m and shorter, a race will be classified as electronically timed if:
 - The Starting Process was automatic without any human interventions based on the device used to start the race; and
 - The Finishing Process was automatic without any human interventions based on when the athletes cross the finish line.
- For races of distances greater than 400m, a race :
 - The Starting Process must be automatic without any human interventions based on the device used to start the race; and
 - The Finishing Process was automatic without any human interventions based on when the athletes cross the finish line; or
 - The Finishing Process is manual;
 - The manual Finishing Process is done adjacent to the finishing line;
 - and

- The person carrying out the manual Finishing Process confirms that there were no factors that interfered with the accuracy of the Finishing Process.
- Any event where the timing does not comply with the point above will be classified as a 'Manually Timed Event'.

The Requirements for Beating of Equalling a Centre Record

- Centre Records can only be achieved by athletes registered and financial with LA Vic for the affiliation year that the record is achieved and that are athletes of Collingwood Little Athletics Centre.
- Except as stated below, athletes can only be awarded records for the age group in which they are registered with LAVic. Athletes must have competed in the age group in which they are registered as per the scheduled program, or program of the day as amended by the Track & Field Manager and/or President.
- At the CLAC Open Day where no separate U15 events are offered, the relevant Records for these events will be U16 records and U15 athletes competing in the U15/U16 events will be eligible to break the U16 records only.
- At weekly competition, due to time and resource constraints, CLAC sometimes has to run combined age group events. In the case of an event becoming a combined age group event, an athlete can only break the Centre Record for their own LAVic registered age group.
- At CLAC Open Day, an athlete can only break the Centre Record if they are competing in an event in their own registered age group: e.g. an U11 athlete choosing to compete "up" in an U12 event (even though the same event is not available on the day as an U11 event) will not be eligible for either the U11 or U12 age group record.
- Records are not awarded where either:
 - The timer is started manually and stopped automatically; or
 - The timer is started automatically and stopped manually.
- Field event records must be double-checked using a metal tape measure and be verified and signed by the Chief Official and Track & Field Manager before the measuring spike is removed. If the Track & Field Manager cannot be found in reasonable time, an Executive Committee member may be called upon. The metal tape measurement will be the official recorded distance.
- For a new or equal electronic record to be recognised in a laned track event, the time recorded by the electronic finishing gates will be the recognised time.
- Track event records must be verified and signed by both the starter and the chief timekeeper and then checked and signed off by the Track & Field Manager or an Executive Committee member.
- For High Jump, the Track & Field Manager or an Executive Committee member must view the attempts at a record and re-check the bar height upon clearance. Verification and signatures are required from the Chief Official and Track & Field Manager.
- All field records need to be checked and signed by an Executive Committee member.
- If the Track & Field Manager is absent when a record is broken, the record may be verified by the Assistant Track & Field Manager or an Executive Committee member.

- For records broken at LAVic or ALAC competitions, a copy of the official results must be provided to the CLAC Records and Rankings Manager.
- For potential 'records' where, for whatever reason, the proper procedure as per this Policy was not followed the details of the incident will be reported to the next CLAC Committee meeting for discussion and resolution.

Breaking of Equalling a Centre Record

- During an Event, all athletes who break or equal the Centre Record that applied at the commencement of the event will be recognised as breaking or equalling a Centre Record for the purposes of the CLAC Awards Policy.

Setting a New (or Equal) Centre Record

- When one or more athletes beats the Centre Record in an event, the best result will be the provisional Centre Record and the athlete that achieves this result will be the provisional Centre Record Holder, subject to approval by the CLAC Committee.